

## **ELECTRICAL INSTALLATIONS AREA - APPLICATION FOR WORKING PERMANENTLY IN DENMARK AS AN INDIVIDUAL**

### APPLICATION

If you wish to work permanently in Denmark, you must send an application to the Danish Safety Technology Authority.

### IN WHICH FIELD DO YOU WISH TO WORK AS A TECHNICALLY RESPONSIBLE PERSON

Tick off where appropriate:

**Technically responsible person in an authorised electrical contractor company**

The approval entitles you to work as a technically responsible person in an authorised electrical contractor company

**Technically responsible person within the partial authorisation for residential electrical installations**

The approval entitles you to work as a technically responsible person in an authorised company within the partial authorisation for residential electrical installations.

**Technically responsible person within the partial authorisation for photovoltaic systems**

The approval entitles you to work as a technically responsible person in an authorised company within the partial authorisation for photovoltaic systems.

It appears from the rules that you must be affiliated with the company for a minimum of 30 hours per week within normal opening hours to be able to work as a technically responsible person.

As a technically responsible person your tasks are i.e. to ensure that:

- the company's tasks that require authorisation are manned correctly
- the employees are instructed sufficiently and
- execution of the work is sufficiently supervised

Moreover, the technically responsible person shall ensure that the work is carried out in accordance with applicable Danish rules of law, Executive Orders and technical regulations and in accordance with the company quality management system.

### FULL NAME AND ADDRESS OF THE INDIVIDUAL (PRIVATE AND BUSINESS ADDRESS)

|                                    |                |
|------------------------------------|----------------|
| Name of the individual:            | Date of birth: |
| Private address of the individual: |                |
| Name of the company:               |                |
| Address of the company:            |                |
| Postal code/City:                  | Country:       |
| Telephone No.:                     | Mobile No.:    |
| E-mail:                            |                |

## REQUIRED DOCUMENTATION TO BE PROVIDED WITH THE APPLICATION

**Please notice: All required documents must be presented in Danish, English, German, Swedish or Norwegian. The academic certificates needs a sworn translation.**

- Documentation of nationality (enclose copy of passport, driver's license, etc.).
- Copies of your certificates of professional competence or of the evidence of formal qualifications giving access to pursue the profession as a technically responsible person within the electrical-, gas-, water and drainage- or sewer installations area, or other relevant attestations of professional competence and evidence of formal qualifications.
- Documentation of any professional experience as a technically responsible person within the electrical-, gas-, water and drainage- or sewer installations area, or equivalent profession for at least one year on a full-time basis or equivalent duration on a part-time basis during the ten years prior to the notification in one of the countries mentioned in § 1, section 1 where the profession as a technically responsible person or the education and training leading to the profession is not regulated. However, please also see § 15, section 1 which implements article 17 in directive of the European Parliament and of the council on the recognition of professional qualifications.
- Documentation certifying that you are not prevented from practicing your profession as a technically responsible person within the electrical-, gas-, water and drainage- or sewer installations area, or equivalent profession in your home country or the country from which you come, even temporarily. Your profession must appear from the certificate.
- Documentation certifying that you have not, in your position or otherwise in your profession, displayed such behavior that there is reason to suppose that the profession will not be exercised in a safe manner.
- Documentation certifying that you are of legal age, are not under guardianship and manage your own affairs.

## APPLICATION FOR THE COMPANY:

Tick off:

Yes, I have submitted an application for the company in the relevant field.

Note, the application for the technically responsible person and for the company must be submitted before any case processing will begin.

## FEE

Tick off:

A fee of DKK 3725 has been paid.

## DATE AND SIGNATURE OF THE INDIVIDUAL

By signing I declare that I am of legal age, that I am not under guardianship, that I manage my own affairs and that the information given above is correct.

Signature:

Date:

# GUIDELINES FOR WORKING PERMANENTLY IN DENMARK AS AN INDIVIDUAL

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Your notification will be processed in accordance with Directive 2005/36/EC on the recognition of professional qualifications.

This Directive has been implemented in Denmark by

- Executive Order No 1391 of 30 November 2018 on personal authorisation and pursuit of the profession of electrical contractor on the basis of foreign professional qualifications

## CHECKING OF QUALIFICATIONS

The Danish Safety Technology Authority is entitled to check your professional qualifications before you pursue your profession in Denmark for the first time.

In some cases, the Danish Safety Technology Authority may require you to complete an adaptation period of three years or to pass an aptitude test.

## CASE PROCESSING TIMES

The Danish Safety Technology Authority must to give you a reasoned response to your application within three months after the Danish Safety Technology Authority has received your application.

This deadline may be extended by one month if difficulties arise that may lead to a delay.

## AUTHORISATION FOR THE COMPANY

If you wish to pursue your profession in Denmark, the company to which you are associated must also be authorised. It is not legal for you as an individual to work in Denmark, if the company for which you work is not authorised in the same field. This applies both if you are self-employed and if you are employed in another company.

The requirement for authorisation for the company applies regardless of whether you wish to pursue the profession on a temporary and occasional basis or whether you wish to work permanently in Denmark.

## FEE

A fee must be paid through the website <http://www.sik.dk/Betaling> of the Danish Safety Technology Authority, in conjunction with applying for authorisation.

Find more information about how we handle your personal information on <https://www.sik.dk/en/about-us/gdpr/handling-your-personal-information-request>

Updated 1-1-2021